

CLASS PLACEMENT POLICY

RATIONALE

Willetton Primary School creates its class structure on the professional judgement of staff taking into account the academic, social, emotional, psychological and physical well-being of every student. Once class structures have been finalised, generally mid Term 4, teachers meet to establish class lists for the following year.

GUIDELINES

Factors influencing class structure are:

- The educational needs of the students;
- The projected number of students in each year level;
- The ratio of girls to boys;
- Projected enrolments during the year based on past trends;
- The numbers of teachers employed at the school; and
- The constraints of resources and facilities.

Factors which are considered in the placement of students include:

- Academic performance – judgements over time;
- Behaviour;
- Gender;
- Social network;
- Social maturity; and
- Special needs e.g. twins, siblings

Should there be a need to form a split class, the teaching staff from the previous year and the Administration team will decide the placement of individual students. As well as the above, the following will be taken into consideration when forming split classes:

- Work habits e.g. the ability to work independently; and
- Previous class placement.

New enrolments will be appropriately placed where there are vacancies and after consultation with the administrative team.

Every effort will be made not to exceed DoE recommendations regarding class sizes.

Parent's written submission will be considered, however, the Principal is responsible for the final decision on class structures and student placement.

Class lists will be made available at the beginning of the school year.

This policy was endorsed by the School Board Term 2, 2019.